

Applicants for grant assistance must provide responses to the categorical evaluation criteria AND the Administrative Priorities in their grant proposals. Both sets of evaluation criteria are given below for public review and comment. Please provide any comments to the DHPA Grants Staff by Friday, July 21, 2006. All public comments received will be presented at the meeting of the State Historic Preservation Review Board on July 26, 2006.

All public comments must be received in writing. Send comments by fax to 317-232-0693, by e-mail to skennedy@dnr.IN.gov, or by mail to DHPA Grants Staff, 402 W. Washington St., Room W274, Indianapolis, IN 46204.

FY2007 ACQUISITION AND DEVELOPMENT PRIORITIES **(Proposed changes for 2007 are indicated in bold type)**

Instructions: Provide complete but concise answers for each of the priority statements below. Please be as specific as possible in your answers, and explain exactly how the proposed project will meet the priority issues. Most projects will adequately address one or more priorities, while only partially addressing others, and will be scored accordingly. No project will address every priority statement. When a proposed project does not address a specific priority, mark "NA" as the response.

PRIORITY LEVELS FOR DEVELOPMENT PROJECTS AND WORK ITEMS:

High Priority Work Items:

- ❖ Stabilization of an endangered National Register-listed property
- ❖ Preservation of an endangered National Register-listed property
- ❖ Rehabilitation of an endangered National Register-listed property
- ❖ Restoration of an endangered National Register-listed property

Middle Priority Work Items:

- ❖ Preservation of a non-endangered National Register-listed property
- ❖ Rehabilitation of a non-endangered National Register-listed property
- ❖ Restoration of a non-endangered National Register-listed property
- ❖ Utilities upgrades **and energy conservation measures** for a National Register-listed property
- ❖ Preservation or restoration of interior features of high cultural or artistic value at a National Register-listed property

Low Priority Work Items:

- ❖ Acquisition of a National Register-listed property
- ❖ General interior rehabilitation of a National Register-listed property
- ❖ Other non-urgent rehabilitation activities at a National Register-listed property
- ❖ Undertakings for improvement of functionality **and life-safety of** a National Register-listed property

Ineligible/Unallowable Work Items:

- ❖ New construction
- ❖ Landscaping (other than grading necessary to correct drainage problems)
- ❖ Directional and/or interpretive signage
- ❖ Museum exhibits
- ❖ Any priority work items at a property that is NOT National Register-listed

Max.
Score:

Priority will be given to:

- | | |
|---------|--|
| 20 pts | 1. Projects and activities that meet the criteria for “Priority Levels for Development Projects and Work Items” (see below). <i>Note: projects consisting entirely of “High Priority” work items will receive a maximum of 20 points; projects consisting entirely of “Middle Priority” work items will receive a maximum of 12 points; projects consisting entirely of “Low Priority” work items will receive a maximum of 6 points. Projects consisting of a mix of High, Middle, and Low Priority work items will receive a maximum of 14 points.</i> |
| 20 pts | 2. Projects that will assist properties that are vacant, partially vacant, and/or severely threatened. <i>State whether the property is vacant or partially vacant, give a percentage of occupancy, and spell out which areas are occupied and unoccupied. Describe the current building conditions and how the building is threatened.</i> |
| 20 pts | 3. Projects that will assist local community revitalization efforts and/or heritage corridor or heritage tourism development. <i>Describe how this project will stimulate other local revitalization projects, expand local heritage tourism opportunities, or otherwise improve the preservation and revitalization activities of the area in which the building is located. Explain how this project fits in to any pre-existing community revitalization, heritage corridor development, or heritage tourism plans and/or will help achieve previously established long-range preservation and revitalization goals for the community. Please submit relevant documentation of any such plans.</i> |
| 16 pts | 4. Projects that are feasible in technological and practical terms, meet the applicable “Secretary of the Interior’s Standards for the Treatment of Historic Properties,” and have adequate planning documents already in place. <i>Describe the work to be done and explain how it conforms to the “Secretary of the Interior’s Standards.” Also, describe any planning documents completed to date, such as feasibility studies, schematic design drawings, or architectural construction plans and specifications, and submit these documents with the grant proposal. Maximum points will be awarded ONLY to those projects that have sufficient planning documents in place to begin the project AND submit them for review with the grant proposal. Progressively reduced points will be awarded to projects that have appropriate schematic plans in place and submit them with the grant proposal, projects that do not require plans, projects that have some planning documents but do not submit them with the grant proposal, and projects that have no planning documents in place at all.</i> |
| 12 pts | 5. Projects that will assist minority- or disadvantaged-related resources. <i>Describe how the resource specifically relates, either historically or currently, to groups considered to be disadvantaged or minorities in terms of ethnic background, language, culture, religion, socio-economic condition, or gender.</i> |
| 12 pts. | 6. Properties that have received less than \$50,000 total grant assistance from any DHPA-sponsored or DHPA-administered funding program within the last five years. <i>In addition to funding for preservation/rehabilitation work, this includes non-construction grant funding such as that awarded for the preparation of feasibility studies or plans and specifications and conducting archaeological investigations on the property. Properties that have received total grant funding of \$50,000 or more in the last five years will not score any points; properties that have received grant funding totaling less than \$50,000 in the last five years will score fewer than 12 points; properties that have not received any grant assistance in the last five years will score 12 points.</i> |
| 10 pts | 7. Projects that will involve the rehabilitation or restoration of endangered historic resource types, including but not limited to: pre-1945 schools, Carnegie libraries, bridges, industrial buildings, rural resources, historic designed landscapes, Underground Railroad-related resources, historic theaters and opera houses, fraternal lodge buildings, former religious structures, etc. (Note that HPF grant funds CANNOT be used for the rehabilitation of properties currently used |

for religious purposes or currently owned by religious organizations.) *Describe the resource and the factors that make it qualify as an example of an endangered resource type.*

- 8 pts 8. Projects that emphasize construction work, as opposed to the acquisition of a property or the preparation of plans and specifications. *Describe the work to be done and state what percentage of the project budget will go toward actual construction work, acquisition, and the preparation of plans and specifications. Maximum points will be awarded to projects that are entirely devoted to construction work, and that have appropriate plans and specifications already in place.*
- 8 pts 9. Projects that will provide workers with training or experience in an historic trade, skill, or craft that is often needed in preservation projects. *Describe the trade, skill, or craft that will be included as a part of the project, and give a detailed explanation of how any training components will be implemented. Examples of historic trades, skills, and crafts include the installation of slate roofing and copper flashing and guttering, repair and replication of decorative plaster, repair and replication of decorative woodwork, advanced preservation technology, etc.*
- 6 pts 10. Projects that will assist properties that have been designated as National Historic Landmarks, or **are listed in the National Register of Historic Places due to national significance.** *State whether or not the property is a National Historic Landmark and describe its architectural and historical significance. Note that listing in the National Register is a requirement for HPF funding, but very few properties are designated as NHLs or listed because of national significance. Check the National Register nomination to verify the significance of the proposed property.*

132 Points Possible

FY2007 ADMINISTRATIVE PRIORITIES **(Proposed changes for 2007 are indicated in bold type)**

Instructions: Provide complete but concise answers for each of the priority statements below. Please be as specific as possible in your answers, and explain exactly how the proposed project will meet the priority issues. Most projects will adequately address several priorities, while only partially addressing others, and will be scored accordingly. No project will address every priority statement. When a proposed project does not address a specific priority, mark "NA" as the response.

Max.

Score: Priority will be given to:

- 16 pts 1. Projects that have clear and measurable goals and will result in the creation of valuable products for the State. *Note that the scope of work must be realistic and commensurate with the amount of grant funding requested. Carefully describe the project methodology—how is the project going to be accomplished and what is the project going to produce? List the products or work items individually and specifically and include quantities if applicable (for example: Walking Tour Brochure, 500 copies). Please do not simply repeat the project description.*
- 16 pts 2. Projects whose sponsors have an individual capable of grant administration to act as Project Coordinator. *Provide the name of this person, list their qualifications and grant-administration experience (if any), and submit their resume with the project proposal. Note that the past performance of Project Coordinators on DHPA-funded grant projects is documented and will be considered.*

- 16 pts 3. Projects whose sponsors have an individual capable to act as Principal Investigator. *In some cases, the P.I. will be a member of the project sponsor organization and can be named in the application. In other instances, a P.I. will not have been identified at the time of application, but will be hired in the course of the grant. In this case, "To Be Determined" is a sufficient response and applicants will receive half credit for this criterion. Please note that any P.I. receiving payment for services as part of the grant budget MUST be hired according to federal and state procurement standards and contracts should NOT be arranged prior to the grant start-up. If a P.I. is donating services, or is being paid off-budget from the grant, please provide the name of this person, list their qualifications (they must meet applicable 36 CFR 61 qualifications) and any previous experience on grant projects, and submit their resume with the project proposal. Note that the past performance of Principal Investigators on DHPA-funded grant projects is documented and will be considered.*
- 16 pts 4. Projects that have realistic timetables. *Include a detailed timetable that shows the approximate amount of time (days, weeks, or months) that will be devoted to each of the various phases, tasks, or components of the project. Providing only the begin and end dates for the project does NOT constitute an acceptable timetable.*
- 16 pts 5. Projects that have realistic and reasonable budgets. *Include a detailed budget breakdown, indicate exactly how the various budget figures (line items) were computed, and include copies of any estimates received. Provide a justification for any items that are unusually expensive or inexpensive (such as discounted or donated goods or services). Upon review of the proposal, the DHPA reserves the right to adjust the scope of work or the grant request in cases where the project budget is out of line with the products to be created.*
- 12 pts 6. Projects whose sponsors have not received funding through the DHPA's grants program within the last three fiscal years. *Indicate whether or not the project sponsor has ever received funding in the past from the DHPA, and list the years in which any grant assistance was received. Note that past performance of sponsoring organizations on DHPA-funded grant projects is documented and will be considered.*
- 12 pts 7. Projects that will be undertaken by a governmental agency that has been designated by the National Park Service as a Certified Local Government (CLG) for the purpose of carrying out historic preservation activities. *Currently there are seventeen CLGs in Indiana: Bloomington, Crown Point, Elkhart, Evansville, Fort Wayne, Huntington, **Lafayette**, LaPorte, Logansport, Mishawaka, Monroe County, Muncie, Nappanee, **New Albany**, Richmond, South Bend, and St. Joseph County. Indicate whether or not the project sponsor is a Certified Local Government. Projects that are "co-sponsored" by a CLG and another entity will only receive 6 points. (The National Park Service designated the Lafayette and New Albany CLGs in late 2005.)*
- 10 pts 8. Projects whose sponsors can show evidence of broad-based community support by submitting letters endorsing the proposed project. *These letters of support must be original, project-specific, and current, and should not be from any person or organization directly associated with the applicant. Support letters should be sought from historical societies, neighborhood organizations, elected officials, local businesses, and/or any other groups or individuals that might have an interest in the project. Submit these letters along with the project application, or have the authors forward them directly to the DHPA **no later than the grant application deadline**. The number of points awarded for this item depends on the number and variety of support letters submitted. **Note that form letters and signed petitions are NOT counted. Applicants should limit their support letters to no more than 20.***
- 8 pts 9. Projects whose sponsors have 100% of the matching share on-hand and documented. *In addition to the signed Matching Share Form, provide copies of bank statements, university research program budgets, local government departmental budgets, or other documentation to demonstrate that all of the matching share funds are available. Applicants that claim to have 100% of the matching share but do not document it will NOT receive full credit. Applicants that can document*

only 75% to 99% of the matching share will NOT receive full credit. Applicants that have less than 75% of the required matching share, documented or not, will not receive any points.

- 8 pts 10. Projects whose sponsors will use a matching share consisting of any combination of cash and in-kind services, with volunteer services not to exceed 10% of the total amount of the matching share. *Describe the match to be used and provide a breakdown if two or more match types are to be included. Maximum points will be given for a match consisting totally of cash or in-kind contributions, or a combination match that includes no more than 10% volunteer services. Project matching shares that include 11% to 25% volunteer services will receive only partial credit. Any pledges of volunteer labor or in-kind donations of goods or services MUST be documented in writing by the donors and be included with the Matching Share Form.*
- 6 pts 11. Projects whose sponsors are minority or disadvantaged organizations. *Explain how the project sponsor (the applicant organization) qualifies as a minority or disadvantaged organization or directly serves a minority or disadvantaged group (ethnic background, language, culture, religion, socio-economic conditions, gender).*
- 6 pts 12. Projects whose sponsors have submitted a complete application. *The application must contain all of the completed forms and required information, and must be received by the DHPA prior to the published grant deadline. Applicants are strongly encouraged to submit their applications early so that the DHPA Staff can verify that they are complete. Applications missing any parts after the application deadline will not receive these points, and may receive reduced scores for other priorities.*

142 Points Possible